

ADMINISTRATIVE-INTERNAL USE ONLY

ORD MANAGEMENT CONFERENCE  
8 - 10 April 81PERSONNEL & TRAININGAttendees

STAT

TIME: 1015 hours -  
1730 hours  
8 April 81TIME: 0830 hours -  
1700 hours  
9 April 81TIME: 0815 hours -  
1500 hours  
10 Apr 81Absentee

STAT

1. It was the decision of the ORD/Career Service Panel to evaluate ORD employees according to the standard Agency system but not to try to differentiate between CATEGORIES II and III. Therefore, the categories are as follows: "TOP" = CATEGORY I, "MIDDLE" = CATEGORY II and III, and "BOTTOM" = CATEGORY IV.

2. GS-15 evaluations were completed. (See GS-15 sheet attached.)

3. All GS-15 evaluations in CATEGORY I and IV are to be put on the DDS&T Worksheet and copies submitted to the D/ORD

STAT

4. Comparative evaluations on GS-04's through GS-14's were completed on 8 and 9 April 1981. (See sheets and notes attached.) STAT

5. [ ] was asked to set up a recruiting trip to [ ] (Recruiter to visit.)

STAT

STAT

STAT

6. [ ] was asked to talk with [ ] in the B&F/ORD about travel accountings. He was requested to point out to them that they should handle potential problems before the accountings are submitted to the D/ORD for approval since they are the "experts" on the rules and the D/ORD is not. STAT (Done) STAT

STAT

7. [ ] is to talk with [ ] and inform him that his position is being phased out as of 1 July 1981. ORD is to keep the slot. Some of the job functions are to be taken over by [ ] C/ORD Registry. The issuance of a memorandum from ORD to [ ] on this change was not discussed. STAT STAT STAT

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21 June 81

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APPROVED:



11/5/81  
Date

                      
Date

7 June 81  
Date

17 July 81  
Date

15 July 81  
Date